



# VET in SCHOOLS (VETiS)

Edition 2: October 2017

# CONTENTS

Overview of VET in Schools	2-3
Agriculture	4
Allied Health	5
Animal Studies	6
Computers	7
Conservation and Land Management	8
Community Services	9
Early Childhood Education and Care	10
Education Support	11
Events	12
Horticulture	13
Hospitality	14-15
Interior Decoration	16
Landscaping	17
Parks and Gardens	18
Sports Turf Management	19
Transition Education	20
Visual Arts	21
Wine Industry	22

## OVERVIEW OF VET IN SCHOOLS

At Melbourne Polytechnic, we are committed to working with schools to provide a high quality VET experience to young people. We are also conscious of working in a collaborative way with other groups, particularly the Northern Melbourne VET Cluster (NMVC)

In planning for 2018, we have looked at current gaps both geographic and vocational in delivery, skills shortages and emerging trends across regions. Where possible we have responded to student needs and interests.

Melbourne Polytechnic staff are highly trained with relevant industry experience and our programs lead to employment opportunities or further study.

### What is VET in Schools?

VETiS schools programs enable you to gain practical, industry related skills by combining your senior schools studies with a Vocational Education and Training (VET) program.



### VET programs

- ▶ May be undertaken alongside, or as part of the Victorian Certificate of Education (VCE) or Victorian Certificate of Applied Learning (VCAL).
- ▶ Are approved by the Victorian Curriculum and Assessment Authority
- ▶ Are recognised within the Units 1-4 structure of Years 11 and 12
- ▶ Can contribute towards satisfactory completion of the VCE.

### VCE VET

VCE VET programs are qualifications approved by the VCAA and lead to nationally recognised qualifications usually at the Australian Qualifications Framework (AQF) Level II or III.

There is a variety of qualifications available in VCE VET programs. All VCE VET programs provide an opportunity for credit towards VCE Units 1 - 4, or VCAL.

Selected VCE VET programs have a study score component based on the designated Units 3 and 4 sequence of their program. The study score will contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study

For scored VCE VET programs, the study score is calculated using assessments of each student's levels of performance. Judgments about each student's level of performance are based on evidence from two sources

- ▶ School-assessed coursework
  - a set of coursework tasks set by the assessor
- ▶ An examination set by the VCAA

It is important to note that the Units 3 and 4 sequences of VCE VET programs are not designed as stand-alone studies. Students are strongly advised against undertaking the Units 3 and 4 sequence without first completing Units 1 and 2.

### VET Block Credit Programs

Students are eligible for credit if they completed or are completing training in a national recognised VET/FE qualification that is not included in the approved in VCE VET programs

### VET contributes to VCAL

Within VCAL, VET programs satisfy the Industry Specific Skills Strand requirements. If a student completes a full VET program (Unit 1-4), they should achieve 4 units credit towards their VCAL certificate.

### VETiS portal for Schools

For schools to which we deliver VET in Schools (VETiS) programs, Melbourne Polytechnic is establishing a secure VETiS online portal, which will link to our student records management system and enable schools to monitor student attendance and results.

Schools can submit VETiS applications via the online school portal.

### Application form and contact details

Applications should be completed by secondary school VET Coordinator. For 2018 programs, all VETiS applications will be made online on Melbourne Polytechnic's school portal from 1 September 2017.

#### For access to our school portal, please:

e: [vetis@melbournepolytechnic.edu.au](mailto:vetis@melbournepolytechnic.edu.au) or  
p: 03 9269 1292

### Course requirements

**Eligibility** - students must be at least 15 years of age and enrolled in Year 10, 11 or 12 in 2018

#### Timeline for 2018 enrolments

Applications open 1 September 2017

Applications close 31 October 2017

**Please note:** Classes run subject to student numbers. We will endeavour to notify schools as soon as possible if classes are not being run.

Schools will be emailed confirmation that applications have been accepted and students and schools will be emailed enrolment procedures.

Students may be required to attend an information session and/or an interview

All VETiS costs are invoiced directly to schools four weeks after commencement. Students have four weeks in which they can withdraw. Melbourne Polytechnic will directly invoice VET in Schools students or their parents.

## AGRICULTURE

### AHC20116 Certificate II in Agriculture

This introductory course can lead to a range of possible employment and career options. Students will learn how to carry out a range of routine tasks required for livestock and cropping production. Classes are mostly practical activities at Melbourne Polytechnic's Yan Yean Farm where beef and sheep production, pasture and fodder crops are the main features of this mixed farming enterprise.

#### Class delivery location

Melbourne Polytechnic's Yan Yean Farm  
(2005 Plenty Road Yan Yean)

#### Career pathways

Pathways may include employment into roles such as assistant animal attendant/stockperson, assistant farm or station hand, assistant farm or station worker.

#### Study pathways

Study pathways include ACH30116 Certificate III in Agriculture

#### This program may include the following units

Unit code	Unit title
<b>Year 1 - Units 1 &amp; 2</b>	
AHCINF201	Carry out basic electric fencing operations
AHCINF202	Install, maintain and repair farm fencing
AHCLSK201	Assist with feeding in a productive system
AHCLSK202	Care for health and welfare of livestock
AHCLSK205	Handle livestock using basic techniques
AHCMOM212	Operate quad bikes
AHCWRK204	Work effectively in the industry
AHCWRK205	Participate in workplace communication
AHCWHS201	Participate in work health and safety processes
<b>Year 2 - Units 3 &amp; 4</b>	
AHC BIO201	Inspect and clean machinery for plant, animal and soil material
AHC BAC201	Assist agricultural crop establishment
AHC BAC203	Assist agricultural crop harvesting
AHC CHM201	Apply chemicals under supervision
AHC MOM202	Operate tractors
AHC PMG201	Treat weeds
AHC SOL202	Assist with soil or growing media sampling and testing
AHC WRK201	Observe and report on weather
AHC WRK209	Participate in environmentally sustainable work practices

#### Timetable

Wednesday 8.30am to 3.30pm

#### Structured Workplace Learning

The VCAA strongly recommends a minimum of 80 hours of SWL over the duration of the VCE VET Agriculture

**Tuition fees** - \$1,350

**Materials costs** - Nil

**Uniform requirements** - TBA

#### Credit in VCE or VCAL

This course provides recognition of two or more units at Units 1 and 2 level, and Units 3 and 4 sequence

#### ATAR Contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies)

This course does not offer scored assessment

## ALLIED HEALTH

### HLT33015 Certificate 111 in Allied Health Assistance (partial completion)

This course provides students with the knowledge and skills that will enhance their employment prospects in the Health industry. These qualifications cover workers who provide assistance to allied health professionals and other health professionals with the care of clients.

#### Class delivery location

Year 1: Bundoora SC (host school) and Epping campus with some practical sessions as Greensborough campus

Year 2: Greensborough campus

#### Career pathways

You can become an allied health assistance specialising in the field of nutrition, physiotherapy, speech pathology, podiatry and health assistant promotion

#### Study pathways

HLT43015 Certificate IV in Allied Health Assistance

#### This program may include the following units

Unit code	Unit title
<b>Year 1 - Units 1 &amp; 2</b>	
CHCCOM005	Communicate and work in health or community services
HLTWHS001	Participate in workplace health and safety
CHCDIV001	Work with diverse people
BSBWOR301	Organise personal work priorities and development
CHCCCS002	Assist with movement
HLTINF001	Comply with infection prevention and control policies and procedures
CHCCCS010	Maintain a high standard of service
CHCCCS020	Respond effectively to behaviours of concern
<b>Year 2 - Units 3 &amp; 4</b>	
BSBMED301	Interpret and apply medical terminology appropriately
HLTAAP001	Recognise healthy body systems
HLTAID003	Provide First Aid
CHCDIV001	Work with diverse people



## ANIMAL STUDIES

### ACM20110 Certificate II in Animal Studies

The course involves a mixture of face-to-face classes, practicals, online units with the opportunity for industry related excursions and placement in the field.

#### Class delivery location

Fairfield campus

Epping campus if sufficient numbers

#### Career pathways

Students will obtain skills to work in industry as an animal attendant in shelters, pet shops, kennels, catteries and children's farms.

#### Study pathways

ACM30410 Certificate III in Companion Animal Services

ACM30210 Certificate III in Animal Technology

ACM40412 Certificate IV in Veterinary Nursing

ACM50104 Diploma of Animal Technology

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
ACMGAS205A	Assist in health care of animals
ACMGAS203A	Complete animal care hygiene routine
ACMGAS207A	Provide reception Services for animal care facility
ACMOHS201A	Participate in OH&S processes
ACMSPE304A	Provide basic care of dogs
ACMSPE305A	Provide basic care of domestic cats
<b>Year 2</b>	
ACMGAS201A	Work in the animal care industry
ACMGAS202A	Workplace communications
ACMGAS204A	Feed and water animals
ACMGAS206A	Provide basic first aid for animals
ACMGAS208A	Source information for animal care needs
ACMSUS201A	Participate in environmentally sustainable practices



## COMPUTERS

### UEE20511 Certificate II in Computer Assembly and Repair

Build a career in information technology with Melbourne Polytechnic's Certificate II in Computer Assembly and Repair.

During this course you will learn how to build a computer from scratch, become adept at fault-finding, set up a basic local area network (LAN) using hardwired and wireless technologies and load and configure a variety of operating systems. This course is designed to provide a wide range of knowledge and skills in basic PC assembly, repair, networking, IT support, introduction to electronics, and working safely and ethically in a sustainable work environment. This course includes embedded Cisco IT Essentials Certification Training sought after by employers.

#### Class delivery location

Epping campus

#### Career pathways

This entry-level course will provide basics skills to work in the computer industry building, maintaining and upgrading computer hardware and operating systems

#### Study pathways

This qualification provides the opportunity to progress into the Certificate IV in Information Technology (ICT40115). Successful completion of this course will provide credit into some units of the Certificate IV.

#### Timetable

Wednesday 1pm to 5pm

Structured Workplace Learning - N/A

Tuition fees - \$1,600

Materials costs - N/A

Uniform requirements - N/A

#### Credit in VCE or VCAL

VCAL: This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

VCE: Block credit arrangements are available for this Program

This course does not offer scored assessment.

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
UEENEE038B	Participate in development and follow a personal competency development plan
UEENEE101A	Apply occupational health and safety regulations, codes and practices in the workplace
UEENEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEE137A	Document and apply measures to control OHS risks associated with electro technology work
UEENEEK142A	Apply environmentally and sustainable procedures in the energy sector
UEENEEH102A	Repair basic electronic apparatus faults by replacement of components
<b>Year 2</b>	
UEENED102A	Assemble, set-up and test computing devices
UEENEEA101A	Assemble electronic components
UEENED146A	Set-up and configure basic local area network (LAN)
UEENEEE107A	Use drawings, diagrams, schedules, standards, codes and specifications

## CONSERVATION AND LAND MANAGEMENT

### AHC21016 Certificate II in Conservation and Land Management

This is an introductory course to a range of possible employment and career options available in Conservation and Land Management.

Students will learn how to carry out a range of routine tasks required to restore and maintain natural areas for their biodiversity and other values. Students will undertake surveys of flora and fauna, habitat maintenance, seed collecting and plant propagation, and pest control activities

#### Class delivery location

Greensborough and Epping campuses and other work at local sites relevant for field.

#### Career pathways

This qualification can lead to employment in Indigenous land management, conservation earthworks, lands, parks and wildlife or natural area management context as a job focus or a mix of these.

#### Study pathways

Pathways from this qualification include, but are not limited to, the ACH31416 Certificate III in Conservation and Land Management

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
AHCWHS201	Participate in workplace health and safety processes
AHCFAU201	Recognise fauna
AHCILM202	Observe and report plants or animals
AHCNAR305	Collect native seeds
AHCNSY203	Undertake propagation activities
AHCPGD201	Plant trees and shrubs
AHCPMG201	Treat weeds
AHCPCM201	Recognise plants
<b>Year 2</b>	
UNITSAHCfir201	Assist with prescribed burning
AHCNAR201	Carry out natural area restoration works
AHCNAR202	Maintain wildlife habitat refuges
AHCSAW201	Conduct erosion and sediment control activities
AHCMOM203	Operate basic machinery and equipment
FWPCOT3202	Navigate in remote or trackless areas
AHCWRK209	Participate in environmentally sustainable work practices

#### Timetable

Wednesday 8am to 3.30pm

#### Structured Workplace Learning

The VCAA strongly recommends a minimum of 80 hours of SWL over the duration of the VCE VET Agriculture

**Tuition fees** - \$1,350

**Materials costs** - N/A

**Uniform requirements** - TBA

#### Credit in VCE or VCAL

This course provides recognition of two or more units at Units 1 and 2 level and a Units 3 and 4 sequence

#### ATAR Contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies)

This course does not offer scored assessment

## COMMUNITY SERVICES

### CHC32015 Certificate III in Community Services (partial completion)

This course offers students the opportunity to learn about the community services sector and to explore specific contexts of work. This course develops skills in communication, working with diversity, workplace health and safety, administration support and responding to clients

#### Class delivery location

Year 1: Bundoora SC (host school) and Epping campus with some practical sessions at Greensborough campus

Year 2: Greensborough campus

#### Career pathways

This program provides entry level skills and on completion of the course, students may apply for roles as a community services worker who provides a first point of contact. With further study a range of career options are available in areas such as Indigenous and multicultural support, mental health, child and family services, youth work and community development.

#### Study pathways

CHC42015 Certificate IV in Community Services  
CHC52015 Diploma of Community Services

#### Timetable

Wednesday 1pm to 4.30pm

#### Structured Workplace Learning

Students are required to complete 60 hours of structured workplacement each year

**Tuition fees** - TBA

**Materials costs** - N/A

**Uniform requirements** - TBA

#### Credit in VCE or VCAL

This course provides recognition of two or more units at Units 1 and 2 level and a Units 3 and 4 sequence.

#### ATAR Contribution

A scored assessment is available

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
CHCCOM005	Communicate and work in health or community Services
HLTWHS001	Participate in Work Health and Safety
CHCDIV001	Work with diverse People
CHCCOM001	Provide first point of contact
BSBWOR202	Organise and complete daily work activities
FSKWTG09	Write routine workplace texts
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
HLTAID002	Provide basic emergency life support
HLTAID003	Provide First Aid
<b>Year 2</b>	
CHCCCS016	Respond to client needs
CHCCDE003	Work within a community development framework
CHCCDE004	Implement participation and engagement strategies

## EARLY CHILDHOOD EDUCATION AND CARE

### CHC30113 Certificate III in Early Childhood Education and Care (partial completion)

This course covers the basic skills and knowledge related to childhood development and caring for children. Students will learn about the social, emotional, physical and educational needs of infants and young children,

#### Class delivery location

Year 1: Bundoora SC (host school for Northern Melbourne VET Cluster), Epping campus, Prahran campus, Preston campus

Year 2: Epping campus, Prahran campus and Preston campus

#### Career pathways

Students will need to complete the full qualification to obtain employment in childcare, family day care, out-of-hours school care or other related setting

#### Study pathways

On completion of this program, students can apply for CHC50113 Diploma of Early Childhood Education and Care.

#### Timetable

Wednesday 12.30pm to 4.30pm

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
CHCECE007	Develop positive and respectful relationships with children
HLTWHS001	Participate in Work Health and Safety
CHCDIV001	Work with Diverse People
BSBWOR301	Organise personal work priorities and development
CHCPRT001	Identify and respond to children and young people at risk
CHCECE005	Provide care for babies and toddlers
CHCDIV002	Promote Aboriginal & Torres Strait Islander cultural safety
HLTAID004	Provide an emergency first aid response in an education and care setting
<b>Year 2</b>	
CHCECE002	Ensure the health and safety of children
CHCLEG001	Work legally and ethically
CHCECE003	Provide care for children
CHCECE009	Use an approved learning framework to guide practice
CHCECE004	Promote and provide healthy food and drinks

#### Structured Workplace Learning

This program requires the completion of 120 hours of work placement

**Tuition fees** - TBA

**Materials costs** - N/A

**Uniform requirements** - N/A

#### Credit in VCE or VCAL

This program provides recognition of up to two units at Units 1 and 2 levels and two units at Units 3 and 4 sequences.

#### ATAR Contribution

Students who receive one or more Units 3 and 4 sequences from CHC30113 Certificate III in Early Childhood Education and Care will be eligible for up to two increments towards their ATAR.

The increment is awarded by the Victorian Tertiary Admissions Centre (VTAC).

This course does not offer scored assessment.

## EDUCATION SUPPORT

### CHC30213 Certificate III in Education Support (partial completion)

The aim of this course is to provide students with skills that reflect those required in the role of workers in a wide range of educational settings, including public and independent schools and community settings, who provide assistance and support to teachers and students under broad-based supervision.

Melbourne Polytechnic is the RTO and Greensborough Secondary College is the host school for schools within the Northern Melbourne VET Cluster

#### Class delivery location

Greensborough Secondary College (host school), Nell Street Greensborough, Prahran campus and Epping campus

#### Career pathways

Education Support Worker in a primary or secondary school setting

#### Study pathways

CHC50113 Diploma of Early Childhood Education and Care

#### Timetable

Wednesday 12.30pm to 4.30pm

#### Structured Workplace Learning

Students are required to undertake 40 hours Structured Workplace Learning

**Tuition fees** - TBA

**Materials costs** - N/A

**Uniform requirements** - N/A

#### Credit in VCE or VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this Program

#### ATAR Contribution

Where a Unit 3 and 4 sequence is achieved towards VCE it may provide a 10% increment towards the ATAR

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
CHCDIV001	Work with diverse people
CHCEDS003	Contribute to student education in all developmental domains
CHCEDS007	Work effectively with students and colleagues
CHCEDS008	Comply with school administrative requirements
CHCEDS017	Contribute to health and safety of students
CHCEDS002	Assist in implementation of planned education programs
<b>Year 2</b>	
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE006	Support behaviour of children and young people.
CHCEDS004	Contribute to organisation and management of classroom or centre.
CHCEDS018	Support students with additional needs in the classroom environment.
CHCEDS016	Support learning for students with disabilities in a classroom.
CHCEDS014	Support students with English as second language

## EVENTS

### SIT30516 Certificate III in Events

This course will provide students with skills and knowledge relating to coordinating events.

#### Class delivery location

Preston, Prahran and Epping campuses

#### Career pathways

Future career options include: events manager, wedding planner, conference manager, functions manager, festivals manager and sporting events coordinator.

#### Study pathways

Diploma of Events or Diploma of Tourism

#### Timetable

Year 1: Preston only: Wednesday 1pm to 4.30pm (partial completion)

Year 1: Prahran and Epping  
Wednesday 9am to 3pm

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
BSBWOR203	Work effectively with others
SITEEVT001	Source and use information on the events industry
SITEEVT002	Process and monitor event registrations
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
<b>Year 2</b>	
SITEEVT003	Coordinate on-site event registrations
SITEEVT004	Provide event staging support
SITXWHS002	Identify hazards, assess and control safety risks
SITXHRM001	Coach others in job skills
BSBITU302	Create electronic presentations
CUASTA201	Develop basic staging skills
CUAVSS201	Develop basic vision system skills

#### Structured Workplace Learning

50 hours of placement is strongly recommended.

**Tuition fees** - \$1,800

**Materials costs** - N/A

**Uniform requirements** - N/A

#### Credit in VCE or VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this Program

#### ATAR Contribution

Students who receive a Units 3 and 4 sequence may be eligible for an increment towards their ATAR.

## HORTICULTURE

### AHC20416 Certificate II in Horticulture

The Certificate II in Horticulture qualification will provide you with the skills desired by the Landscaping, Turf and Parks and Gardens sectors of the Horticulture Industry. You must successfully complete 15 units of competency to receive this qualification.

Students will gain the Industry skills and knowledge through hands on experiences in real horticulture, landscape and turf projects at the Fairfield campus of Melbourne Polytechnic

#### Class delivery location

Fairfield, Epping and Greensborough campuses

#### Career pathways

This program underpins a range of work functions and job roles that can lead to a horticultural trade qualification. Employment opportunities may include Horticulture worker or assistant.

#### Study pathways

AHC30916 Certificate III in Landscape Construction

AHC31016 Certificate III in Parks and Gardens

AHC31316 Certificate III in Sports Turf Management

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
AHCCHM201	Apply chemicals under supervision
AHCLSC201	Assist with landscape construction work
AHCPGD201	Plant trees and shrubs
AHCTRF202	Prepare turf surfaces for play
AHCTRF204	Support turf establishment
AHCLSC203	Install aggregate paths
AHCIRG217	Assist with pressurised irrigation operations
AHCLSC204	Lay paving
<b>Year 2</b>	
AHCMOM203	Operate basic machinery and equipment
AHPCPM201	Recognise plants
AHCPMG201	Treat weeds
AHCPMG202	Treat plant, pests, disease and disorders
AHCSOL202	Assist with soil or growing media sampling and testing
AHCWHS201	Participate in work health and safety processes
AHCLSC202	Construct low timber or modular retaining walls

#### Timetable

Wednesdays 9am to 4pm

#### Structured Workplace Learning

It is recommended that students undertake 80 hours of SWL over the duration of this VCE VET program

**Tuition fees** - \$1,346

**Materials costs** - \$50

**Uniform requirements** - TBA

#### Credit in VCE or VCAL

This course provides recognition of two units at Units 1 and 2 level and a Units 3 and 4 sequence

#### ATAR Contribution

Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (10% of the average four scaled studies)

This course does not offer scored assessment



# HOSPITALITY

## SIT20316 Certificate II in Hospitality

Prepares students with a limited range of hospitality operational skills and basic knowledge. Includes units such as; prepare/serve espresso coffee, non-alcoholic beverages, food and beverage service, advice on food, and functional transactions.

### Class delivery location

Prahran campus

### Career pathways

Future career opportunities include; kitchen hand, hotel/motel/resort manager, hotel/motel front of house attendant and event manager

### Study pathways

SIT30616 Certificate III in Hospitality

SIT40416 Certificate IV in Hospitality

SIT50416 Diploma Hospitality Management

### Timetable

Wednesday 9.30am to 3.30pm

### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
BSBWOR203	Work effectively with others
SITHIND002	Source and use information on the hospitality industry
SITHIND003	Use hospitality skills effectively
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
SITXFSA001	Use hygienic practices for food safety
SITXWHS001	Participate in safe work practices
SITXCCS006	Provide service to customers
SITXFSA002	Participate in safe food handling practices
SITXFSA002	Receive and store stock
<b>Year 2</b>	
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITHFAB007	Serve food and beverage
SITHFAB016	Provide advice on food
SITXFIN001	Process financial transactions

### Structured Workplace Learning

Students are strongly recommended to undertake 80 hours of SWL over the duration of this VCE VET Program

**Tuition fees** - \$1,800

**Materials costs** - Nil

**Uniform requirements** - TBA

### Credit in VCE or VCAL

This course provides recognition of two or more units at Units 1 and 2 level and a Units 3 and 4 sequence

### ATAR Contribution

Students wishing to receive an ATAR contribution for VCE VET Hospitality program must undertake a scored assessment to achieve a study score. This study score can contribute directly to the ATAR as one of the student's primary four.

## SIT20416 Certificate II in Kitchen Operations (partial completion)

This is a one year program delivered through Melbourne Polytechnic's Work Education area and aims to provide students with special needs with basic kitchen skills. These skills reflect the role of individuals working in kitchens who use a defined and limited range of food preparation and cookery skills to prepare food and menu items. They are involved in mainly routine and repetitive tasks and work under direct supervision.

### Class delivery location

Preston campus

### Career pathways

Kitchen hand, food production assistant, catering assistant

### Study pathways

FDF20111 Certificate II in Food Production

SIT30816 Certificate III in Commercial Cookery

### Timetable

Wednesday 9.30am to 12.30pm

**Structured Workplace Learning** - N/A

**Tuition fees** - \$1,500

**Materials costs** - Nil

**Uniform requirements** - TBA

### Credit in VCE or VCAL

This program contributes to the industry Skills stream within VCAL

This course provides recognition of two units at Units 1 and 2 level

### ATAR contribution

- N/A

This course does not offer scored assessment

### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
SITHCCC001	Use food preparation equipment
SITHCCC005	Prepare dishes using basic methods of cookery
SITHKOP001	Clean premises and equipment
SITXFSA001	Use hygienic practices for food safety
SITXINV002	Maintain the quality of perishable items
SITXWHS001	Participate in safe work practices
SITHCCC002	Prepare and present simple dishes
SITHCCC003	Prepare and present sandwiches
<b>Year 2 N/A</b>	





## INTERIOR DECORATION

### MSF40113 Certificate IV in Interior Decoration (partial completion)

This course will cover the core principles and techniques to start your career in interior design.

You will learn how to research and use CAD design, analyse and apply colour, visual design practice and media techniques.

This course is designed to provide the opportunity to try a career field prior to leaving school, and allows you to make an informed choice for your career direction at the end of year 12.

On completion of this program, students will have guaranteed entrance to complete the MSF40113 Certificate IV in Interior Decoration, which leads directly to the MSF50213 Diploma of Interior Design and Decoration

#### Class delivery location

Preston and Prahran campuses

#### Career pathways

With further study students can work as an Interior Decorator or Interior Consultant

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
MSFID4001	Research, analyse and apply colour for interior spaces.
MSFID4008	Access interior light and recommend light fittings.
<b>Year 2 TBA</b>	

#### Study pathways

Completion of full course MSF40113 Certificate IV in Interior Decoration.

MSF50213 Diploma of Interior Design and Decoration.

#### Timetable

Wednesday 1pm to 5pm

#### Structured Workplace Learning

It is recommended that students undertake SWL

**Tuition fees** - \$1,600

**Materials costs** - Nil

**Uniform requirements** - N/A

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this Program



## LANDSCAPING

### AHC21616 Certificate II in Landscaping

The Certificate II in Landscaping qualification will provide you with skills that needed to work in the Landscape, Parks and Gardens, Turf, and Horticulture sectors of the Industry.

Students will gain the Industry skills and knowledge through hands on experiences in real landscaping, parks and gardens, turf and, horticulture projects at Melbourne Polytechnic.

#### Class delivery location

Fairfield, Greensborough and Epping campuses

#### Career pathways

With further training, future employment opportunities can include Nursery worker, groundskeeper, landscaper

#### Study pathways

AHC30916 Certificate III in Landscape Construction

AHC31016 Certificate III in Parks and Gardens

AHC31316 Certificate III in Sports Turf Management

#### Timetable

Wednesday 9.30am to 3.30pm

#### Structured Workplace Learning

It is recommended that students undertake SWL

**Tuition fees** - \$1,346

**Materials costs** - \$50

**Uniform requirements** - TBA

#### Contribution to VCE and VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this Program

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
AHCCHM201	Apply chemicals under supervision
AHCLSC201	Assist with landscape construction work
AHCPGD201	Plant trees and shrubs
AHCTRF202	Prepare turf surfaces for play
AHCTRF204	Support turf establishment
AHCLSC203	Install aggregate paths
AHCIRG217	Assist with pressurised irrigation operations
AHCLSC204	Lay paving
<b>Year 2</b>	
AHCMOM203	Operate basic machinery and equipment
AHCPCM201	Recognise plants
AHCPMG201	Treat weeds
AHCPMG202	Treat plant, pests, disease and disorders
AHCSOL202	Assist with soil or growing media sampling and testing
AHCWHS201	Participate in work health and safety processes
AHCLSC202	Construct low timber or modular retaining walls

## PARKS AND GARDENS

### AHC20616 Certificate II in Parks and Gardens

This program will provide you with skills that are desired by the Parks and Gardens, Turf, Landscaping and Horticulture sectors of the Industry.

The pre-apprenticeship course is run over 2 years one day per week (Wednesday) from February to November.

Students will gain the Industry skills and knowledge through hands on experiences in real parks and gardens, turf, horticulture, and landscape projects.

#### Career pathways

Completion of this program provides basic skills and experience that will assist participants to find employment as an apprenticeship in the horticultural industry.

#### Study Pathways

AHC30916 Certificate III in Landscape Construction (apprenticeship), AHC31016 Certificate III in Parks and Gardens (Apprenticeship), AHC31316 Certificate III in Sports Turf Management (Apprenticeship)

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
AHCCHM201	Apply chemicals under supervision
AHCLSC201	Assist with landscape construction work
AHCPGD201	Plant trees and shrubs
AHCTRF202	Prepare turf surfaces for play
AHCTRF204	Support turf establishment
AHCLSC203	Install aggregate paths
AHCIRG217	Assist with pressurised irrigation operations
AHCLSC204	Lay paving
<b>Year 2</b>	
AHCMOM203	Operate basic machinery and equipment
AHCPCM201	Recognise plants
AHCPMG201	Treat weeds
AHCPMG202	Treat plant, pests, disease and disorders
AHCSOL202	Assist with soil or growing media sampling and testing
AHCWHS201	Participate in work health and safety processes
AHCLSC202	Construct low timber or modular retaining walls

#### Class delivery location

Fairfield, Epping and Greensborough

#### Timetable

Wednesday 9.30am to 3.30pm

#### Structured Workplace Learning

Students are strongly recommended to undertake SWL over the duration of this program

**Tuition fees** - \$1,346

**Materials costs** - \$50

**Uniform requirements** - TBA

#### Credit in VCE or VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL

**VCE:** Block credit arrangements are available for this program

## SPORTS TURF MANAGEMENT

### AHC20916 Certificate II in Sports Turf Management

The Certificate II in Sports Turf Management qualification will provide you with the skills required the Turf, Landscaping and Parks and Gardens sectors of the Horticulture Industry.

Students will learn skills related to the maintenance of sports turf such as plant recognition, installation and operation of irrigation systems, landscape construction, pest, and weed control

#### Class delivery location

Fairfield, Epping and Greensborough campuses

#### Career pathways

Career paths may include working as a groundskeeper, greenkeeper, turf farm assistant, sporting venue consultant or an irrigation assistant.

#### Study pathways

AHC30916 Certificate III in Landscape Construction

AHC31016 Certificate III in Parks and Gardens

AHC31316 Certificate III in Sports Turf Management

#### Timetable

Wednesday 9.30am to 3.30pm

#### Structured Workplace Learning

It is strongly recommended that student undertake a minimum of 40 hours SWL for the Program

**Tuition fees** - \$1,346

**Materials costs** - \$50

**Uniform requirements** - TBA

#### Credit in VCE or VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this Program

#### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
AHCCHM201	Apply chemicals under supervision
AHCLSC201	Assist with landscape construction work
AHCPGD201	Plant trees and shrubs
AHCTRF202	Prepare turf surfaces for play
AHCTRF204	Support turf establishment
AHCLSC203	Install aggregate paths
AHCIRG217	Assist with pressurised irrigation operations
AHCLSC204	Lay paving
<b>Year 2</b>	
UNITSAHCMOM203	Operate basic machinery and equipment
AHCPCM201	Recognise plants
AHCPMG201	Treat weeds
AHCPMG202	Treat plant, pests, disease and disorders
AHCSOL202	Assist with soil or growing media sampling and testing
AHCWHS201	Participate in work health and safety processes
AHCLSC202	Construct low timber or modular retaining walls

## TRANSITION EDUCATION

### 22301VIC Certificate I in Transition Education (partial completion)

This is a one year program that will help you gain confidence and skills to make decisions about your future.

The program has been designed to help young people with a disability and is provided through Melbourne Polytechnic's Work Education department.

#### Class delivery location

Epping and Preston

#### Study Pathways

22301VIC Certificate I in Transition to Education (completion)

This program may include the following unit

Unit code	Unit title
<b>Year 1</b>	
VU21777	Enhance self development (150 hours)

#### Timetable

Friday 9.30am to 12.30pm

**Structured Workplace Learning** - N/A

**Tuition fees** - \$1,200

#### Credit in VCE or VCAL

**VCAL:** This program provides one credit towards Foundation or Intermediate VCAL .

**VCE:** N/A

#### ATAR Contribution

There is no ATAR contribution for this program



## VISUAL ARTS

### CUA31115 Certificate III in Visual Arts

This qualification reflects the role of individuals who are developing a range of visual art skills. Practice at this level is underpinned by the application of introductory art theory and history.

The course is an excellent introductory program that will allow you to develop foundation skills and knowledge relevant to visual arts practice. You will develop a range of skills and investigate potential strengths before embarking onto more advanced and specialised programs

#### Career Pathways

With further study, career opportunities may include visual artist, set painter, graphic designer, illustrator, art teacher and printmaker

#### Study Pathways

CUA41315 Certificate IV in Visual Arts (direct entry upon successful completion of Certificate III in Visual Arts)

CUA41115 Certificate IV in Photography and Photo Imaging (direct entry upon successful completion of Certificate III in Visual Arts)

CUA50715 Diploma of Graphic Design (entry based on folio/interview selection)

This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
CUAACD201	Develop drawing skills to communicate ideas
BSBWHS201	Contribute to health and safety of self and others
CUADIG305	Produce digital images
BSBCRT101	Apply critical thinking techniques
BSBDES302	Explore and apply the creative design process to 2D forms
BSBDES201	Follow a design process
<b>Year 2</b>	
CUAPRI201	Develop printmaking skills
CUAPPR304	Participate in collaborative creative projects
CUAPPR301	Produce creative work
CUARES301	Apply knowledge of history and theory to own arts practice
CUAPAI301	Produce paintings
CUADRA301	Produce drawings

#### Class delivery location

Epping campus (some sessions at Preston)

#### Timetable

Wednesday 9am to 4pm

#### Structured Workplace Learning

Students are recommended to undertake Structured Workplace Learning

**Tuition fees** - \$2,650

**Materials costs** - Inclusive

**Uniform requirements** - N/A

#### Credit in VCE or VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this program

#### ATAR Contribution

Students who receive a Unit 3 and 4 sequence will be eligible for an increment towards their ATAR  
This course does not offer a scored assessment

# WINE INDUSTRY

## FDF20411 Certificate II in Wine Industry Operations

This is an introductory course to a range of possible employment and career options available in the Wine Industry. Students will learn how to carry out a range of routine tasks required for wine grape growing, cellar and other operations on a vineyard/winery.

### Class delivery location

Ararat and Epping campuses

### Career pathways

Production worker at winery, cellar door sales, vineyard worker.

### Study pathways

Pathways from this qualification include, but are not limited to, the FDF30411 Certificate III in Agriculture

### Timetable

Wednesday 8.30am to 3.30 pm

### Structured Workplace Learning

It is recommended that students undertake SWL

**Tuition fees** - \$1,350

**Materials costs** - N/A

**Uniform requirements** - TBA

### Credit in VCE or VCAL

**VCAL:** This program contributes to the Industry Specific Skills Strand and may also contribute to the Work Related Skills Strand of VCAL.

**VCE:** Block credit arrangements are available for this Program

### This program may include the following units

Unit code	Unit title
<b>Year 1</b>	
FDFFS2001A	Implement the food safety program and procedures
FDFOHS2001A	Participate in OHS processes
FDFOP2063A	Apply quality systems and procedures
FDFOP2013A	Apply sampling procedures
FDFWGG2024A	Pick grapes by hand
AHCCM101A	Follow basic chemical safety rules
FDFWGG2003A	Hand prune vines
FDFWGG2022A	Take and process vine cuttings
FDFWGG2023A	Carry out basic canopy maintenance
<b>Year 2</b>	
MSAENV272B	Participate in environmentally sustainable work practices
FDFOP2064A	Provide and apply workplace information
AHCSOL201A	Determine basic properties for soil/growing media
AHCMOM202A	Operate tractors
FDFWGG2016A	Install & maintain trellis
FDFWGG2014A	Operate the irrigation system
FDFWGG2008A	Train vines
FDFWGG2017A	Recognise disorders and identify pests & diseases





*This training may be delivered with Victorian and Commonwealth Government funding.*  
Information correct at October 2017 © MELBOURNE POLYTECHNIC



**MELBOURNE  
POLYTECHNIC**

**TAFE VICTORIA**



NATIONALLY RECOGNISED  
TRAINING

National Provider No. 3075 | CRICOS Provider 00724G | 3513|SCFS|201017|