

### **International Office (IO) Contacts**

Dino - VP

Marcus - Manager International Onshore

Janet - Manager International Operations

Tim - International Business Development

Mike - Manager Transnational Programs

Nimisha - Compliance Officer

Robyn – Office Manager

Damian - Marketing, Agents and Recruitment Officer

Saier - Recruitment Officer

Manjula - Recruitment Officer

Jacinta - Recruitment Officer

Mariana - Recruitment Officer

Carlina - Recruitment and Finance Officer

Liz - Admissions Officer

Jasmit - Recruitment Officer

Natalie - Project Officer

Nan - Admin Assistant

Candice - Admin Assistant

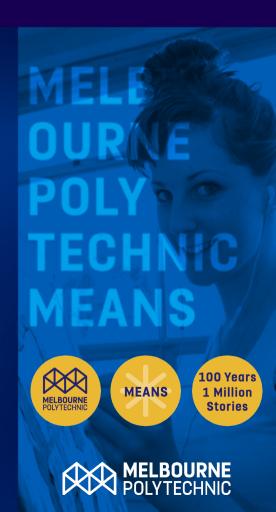
Leo - Senior Recruitment Coordinator, International Development



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## The role of the International Office

- Transnational education operations and development (TNE)
  - TNE in China, Korea, HK
- Inbound international student recruitment (International Student/s from Onshore & Offshore)
  - International Student Admissions (On & Offshore)
  - Marketing & Recruitment activities
  - Agency relationships (Onshore & Offshore)
  - Student visa compliance
  - Fee payments
  - Agent/s commissions
  - Education Services for Overseas Students (ESOS)
  - CRICOS course registration

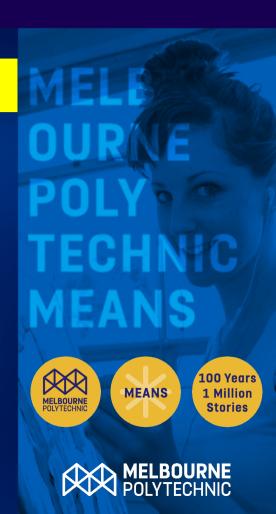


## Facilities & Resources at Melbourne Polytechnic

- Cafeterias
- Childcare
- Fitness, Health & Fun
- Student support
  - academic
  - accommodation
  - disability support
  - counselling
- Libraries

Please visit our website for more information about our student services:

melbournepolytechnic.edu.au





























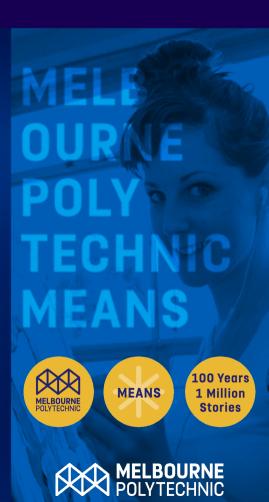
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**Important Numbers** 

SAVE THESE
NUMBERS NOW



#### **International student Critical Incidents Policy**

The ESOS Act establishes legislative requirements and standards for the quality assurance of education and training institutions offering courses to international students, who are on a student visa.

Melbourne Polytechnic has obligations under the ESOS Act 2000 which regulates the delivery of education & training courses to students who come to Australia to study on a student visa. The Institute will support and care for students during their period of study to achieve their learning golas and achieve satisfactory progress towards meeting the learning outcomes of their course of studv.

For further information please feel free to browse through the following siteinternationaleducation.gov.au/regulatory-information/pages/regulatoryinformation.aspx









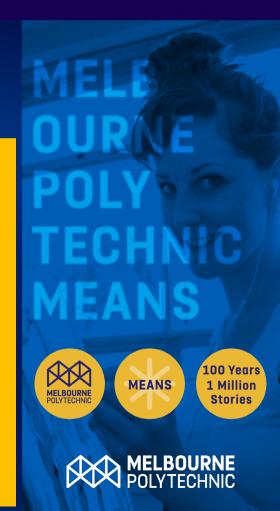


#### At conclusion

Where do I go after today?

You will receive a handout via email with information about:

- Where to enrol and when (if enrolment date and time has passed, please contact your teaching department)
- Next course-specific orientation session
- Main contacts in teaching department



# Thank you





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